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MEETING	AUDIT & GOVERNANCE COMMITTEE
DATE	9 JULY 2013
PRESENT	COUNCILLORS POTTER (CHAIR), AYRE, BARNES, BURTON, WATSON AND STEWARD (SUBSTITUTE FOR COUNCILLOR BROOKS)
APOLOGIES	COUNCILLORS BROOKS AND WISEMAN

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**PART B - MATTERS REFERRED TO COUNCIL****12. REVIEW OF THE TERMS OF REFERENCE OF THE AUDIT AND GOVERNANCE COMMITTEE**

*[see also Part A minute]*

Consideration was given to proposed changes to the terms of reference of the Audit and Governance Committee.

The proposed changes were detailed in Annex 2 of the report.

**RECOMMENDED:** That the revised terms of reference for the Audit and Governance Committee be approved.

**REASON:** To ensure that the Audit and Governance Committee continues to operate effectively and in accordance with recommended best practice.

**13. APPOINTMENT OF INDEPENDENT MEMBER TO THE AUDIT AND GOVERNANCE COMMITTEE**

*[see also Part A minute]*

The Chair gave a verbal update on the appointment of an Independent Member to the Audit and Governance Committee. She reported on the selection process that had taken place. Two applicants had been interviewed by the Chair, Vice-Chair and an officer. It was their unanimous recommendation that Mr Martin Whiteley be appointed as an Independent Member of the Audit and Governance Committee.

RECOMMENDED: (i) Mr Martin Whiteley be appointed as an Independent Member of the Audit and Governance Committee.

(ii) That this be a two-year term of office.

REASON: To enable the Audit and Governance Committee to benefit from the skills and experience offered by an Independent Member.

Councillor Potter, Chair

[The meeting started at 5.00 pm and finished at 6.50 pm].